

Council Valley Ambulance Board
Advisory Board

Regular Meeting
November 8, 2017

Attendees: Dan Huter, Vianne Ritter, Tim Toomey, Susan Warner, Fran Villano

Meeting was called to order by Tim Toomey at 5:40 PM in the Council EMS building.

Motion made by Vianne Ritter and seconded by Sue Warner to accept the minutes from the July session and the agenda for this session.

District Financial Review

Dan Huter reports that new software has been installed and information for the annual audit has been submitted to the accounting firm. A full report should be available for review at the January 2018 session.

Old Business

CVA Disaster Plan

Based on the table top exercise that Tim Toomey attended, he suggested that perhaps a plan should be developed for CVA. Dan Huter said that CVA is part of the County plan that should be updated annually or at the very least, bi-annually. Additionally, there are emergency procedures already in place: a generator is available on the premises and communication with state authorities/poison control is programmed into their comm system.

New Business

Table Top Exercise

Tim Toomey suggested that a table top exercise be conducted annually with all affected parties present to ensure they understand their roles should a disaster occur in the County.

New Ambulance

Dan Huter has contacted Ford Motor Company for an update on the construction of the new ambulance. It is anticipated that the vehicle be ready by the end of the month.

CVA Personnel Policy

Tim Toomey and the County Commissioners needs a fully executed copy of the CVA Personnel Policy that was signed in July 2017.

Meeting adjourned at 6:15 PM. Meeting for 2018 session will be scheduled as follows: Wednesday, January 10th, April 11th, July 11th, and October 10th at 5:30 in the Council EMS building.

Respectfully submitted by:
Fran Villano, Secretary
CVA Advisory Board
November 9, 2017