

**Council Valley Ambulance Board**  
Advisory Board

Regular Meeting  
July 12, 2017

Attendees: Mary Ann Domecq, Kylee Hatfield, Dan Huter, Kim Smith, Tim Toomey, Susan Warner, Fran Villano

Meeting was called to order by Tim Toomey at 5:37 PM in the Council EMS building.

Motion made by Sue Warner and seconded by Tim Toomey to accept the July agenda as presented; however, the first items to be discussed fall under New Business.

New Business:

Liaison with Adams County Health Center Inc. (ACHC) – The Executive Team, Mary Ann Domecq, CFO and Kim Smith, CEO from ACHC attended this meeting to ask for the support of the CVA and CVA Advisory Board to approach the County Commissioners to construct a "morgue" on their premises. Right now a refrigerated unit to house bodies does not exist in Adams County. The Executive Team asked if the CVA and CVA Advisory Board would accompany them to the Commissioner's meeting scheduled for Monday, July 24<sup>th</sup> at 11:00 AM as they present their plan for construction.

Additionally, the Executive Team would like to work more closely with CVA. It was suggested and agreed that following each emergency call, Dan Huter meet with the Executive Team to discuss protocols and other issues that may have occurred with the emergency call. ACHC has also offered their emergency room to assist with stabilizing patients prior to transport to area hospitals. This would also include a "cardiac arrest kit" and ACHC personnel to accompany CVA to that hospital.

Dan Huter has offered to upgrade radios at ACHC. Kylee Hatfield will coordinate with Dan to get this done.

Eclipse and EMS Participation – Kylee Hatfield has been revamping the County's emergency preparedness plan to include ACHC. She will notify CVA and surrounding emergency responders of a tabletop exercise to be scheduled prior to August 11<sup>th</sup> that will use the eclipse scenario to enact the plan and test for effectiveness.

The CVA Personnel Policy was reviewed and adopted by the Advisory Board for presentation to the County Commissioners.

April Minutes: Motion made by Sue Warner and seconded by Tim Toomey to accept the April minutes as presented.

District Financial Review:

A review of the financial report was not available for this session.

Motion made by Sue Warner and seconded by Tim Toomey to accept the audit findings that were discussed at the January session.

Old Business:

EMT Class Progress – The remaining 2 EMT are scheduled to take their test on July 27<sup>th</sup>.

Email request from County Clerk – This issue has been addressed and resolved.