



OFFICE OF
PLANNING & ZONING ADMINISTRATOR
ADAMS COUNTY
P.O. BOX 48
COUNCIL, IDAHO 83612

APPLICATION FOR CONDITIONAL USE
PERMIT (CUP)
(Not a building permit or business license)

Wendy Green
Phone: 208-741-0228
Courthouse: 208-253-4561
wgreen@co.adams.id.us

Name _____ Phone _____

Business _____ Phone _____

Mailing Address _____

City _____ State _____ Zip _____

Property Address _____

Legal Description (attach if necessary) _____

General Location _____

This permit is to allow (describe action/use) _____

Zone(s) in which this type of activity may be permitted per ordinance _____

Plan: Provide a plan drawn to scale, a map and/or aerial imagery showing the property under consideration, location of all improvements, and information describing the intended use.

Fee: A \$_____ fee must accompany this completed application.

The Administrator will only accept this application once all required information is submitted, reviewed and deemed to be complete. The date of the public hearing will be established by Planning & Zoning upon acceptance of a complete application.

Procedure:

- A written application for a Conditional Use Permit indicating the section(s) of the Zoning Ordinance for which a permit is sought and stating the grounds on which it is requested shall be submitted at least thirty (30) days before the hearing at which the matter will be considered by the Adams County Planning and Zoning Commission.
- The Adams County Planning and Zoning Commission shall hold a hearing on the Conditional Use Permit application.
- Prior to evaluating a Conditional Use Permit application, studies may be required of the social, economic, fiscal and environmental effects of the proposed conditional use.
- The Adams County Planning and Zoning Commission will issue a written recommendation to the Board of County Commissioners regarding the Conditional Use Permit application.
- The Adams County Board of Commissioners will issue a written decision regarding the Conditional Use Permit application. The Board shall have the discretion to schedule additional public hearings before the Commission or the Board prior to issuing a decision.

Signature of Applicant

Date

Signature of Administrator

Date

Hearing Date

Second Hearing, if required

PERMIT

Action of Adams Board of County Commissioners

- _____ Approved with conditions (attached)
- _____ Approved with no conditions stipulated
- _____ Denied

Chairman

Date

Commissioner

Date

Commissioner

Date

Clerk

Date