

January 7, 2013

The Board of County Commissioners met this Monday, January 7, 2013, with the following persons present: Chairman Bill Brown, Commissioner Mike Paradis, Commissioner Joe Holmes, and Clerk Sherry Ward.

Whereupon the following proceedings are had, to-wit:

Present: Lyle Sall of The Adams County Record.

Chairman Bill Brown opened the Adams County Commissioner meeting at 9:15 am.

**AMENDMENTS TO AGENDA:** Executive Session 67-2345 (1, f) Attorney Susan Weeks, Treasurer – Lockbox Merchant Services Pay Station, Customer Service Agreement. Commissioner Joe Holmes made a motion to approve and amend the agenda for the items listed above. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**NEW BUSINESS:**

**Executive Session IC 67-2345 Subsection (1, f):** Present via teleconference call was Legal Counsel Susan Weeks. A motion was made by Commissioner Joe Holmes, seconded by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1, f) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye and Commissioner Mike Paradis, aye. No action was taken during Executive Session.

**INDIGENT MATTERS:** Present Indigent Clerk Gertie Young. Executive Session IC 67-2345 Subsection (1, d): A motion was made by Commissioner Joe Holmes, seconded by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1, d) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye, and Commissioner Mike Paradis, aye. The following were presented for review: Indigent Claim #12-24, Lien on Claim #2012-26 and one application for rent assistance. After review, Commissioner Mike Paradis made a motion to approve and sign the claim, lien and rent assistance application. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**Move Out:** Commissioner Joe Holmes made a motion to move out of Executive Session IC 67-2345. The motion was seconded by Commissioner Mike Paradis and carried unanimously. No action was taken during the Executive Session (1, f).

**CLAIMS:** Presented for review were January 7<sup>th</sup>, 2013 claims in the amount of \$49,469.24, December 2012 claims for \$32,612.35, a claim for \$16,500.00 for a vehicle for the County Boat Fund and a fourth claim for supplies in the amount of \$606.72. After review, Commissioner Joe Holmes made a motion to approve all claims. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**ROAD & BRIDGE MATTERS:** Present was Road & Bridge Supervisor Tom Glenn. Mr. Glenn informed the Board that New Meadows Operator, Stan Hall, is recovering from surgery. Doug Deasy was hired to perform Stan's job duties in the interim.

**Snow Plowing – Sue Lambert:** Mr. Glenn told the Board that Sue Lambert inquired if the County would plow snow twenty feet into her driveway. He was instructed to call Mrs. Lambert and let her know to apply for snow removal assistance.

**ALS/Forsgren Discussion:** Mr. Doug Bergey, who worked for ALS, is now working for Forsgren Associates. Mr. Bergey would like to complete the survey on the Wilson Road. The cost to finish the job is \$5,300.00. County Engineer Trevor Howard stated on a conference call with the Board that the balance of \$5,300.00 is sufficient to finish the project. Commissioner Mike Paradis made a motion to approve and sign the agreement. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

January 7, 2013 – Road & Bridge Matters Continued:

**Abandon Road:** The Board believes the old Wilson Road will need to be abandoned and the process will need to be started.

**Goose Creek Road:** Commissioner Mike Paradis informed the Board that a new meeting is scheduled for Thursday, January 10, 2013. Chairman Bill Brown will attend the meeting with Commissioner Paradis.

**SHERIFF MATTERS:** Present UnderSheriff Ryan Zollman.

**Purchase of Furniture from Richard Borger:** Chairman Brown asked for an explanation of the invoice presented payable to Richard Borger. The invoice states that Mr. Borger will keep his safety vest and the County will keep the furniture for \$500.00. UnderSheriff Zollman said the amount would be reasonable for the used equipment and the vest is outdated and cannot be used by any of the deputies. Commissioner Joe Holmes made a motion to approve the purchase of the office furniture. Commissioner Mike Paradis seconded the motion, which was carried unanimously.

**Inmate Count:** The County Jail currently houses 17 State inmates.

**LIQUOR LICENSE RENEWALS:** The following licenses were presented for renewal: Ace Saloon, Pineridge and Council Valley Market. After review, Commissioner Joe Holmes made a motion to approve the listed liquor licenses. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**TRACFONE LITIGATION RESOLUTION:** A resolution was prepared to support the litigation on the TracFone issue. Resolution 2013-01 was reviewed by the Board. Commissioner Mike Paradis made a motion to approve the resolution. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**ASSESSOR OFFICE – WAGE INCREASE:** Commissioner Mike Paradis made a motion to approve the proposed wage increase for Tara Schaffer from 4A to 4B/\$12.53 per hour. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**LOST CHECK:** Meadows Valley Ambulance Services, Inc. lost check #2012-1264 in the amount of \$203.09. A duplicate check was prepared and signed with an additional check for the stop payment fee of \$32.00. Commissioner Mike Paradis made a motion to approve the replacement check. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**LETTER TO ATTORNEY GENERAL:** A letter was prepared asking for review of audit findings on the Sheriff's accounts. Commissioner Mike Paradis made a motion to approve and sign the letter. Commissioner Joe Holmes seconded the motion and it was carried unanimously.

**AMEND AGENDA:** Don Horton asked for a document to be approved and signed for the 2011 Emergency Management Grant. Commissioner Joe Holmes made a motion to amend the agenda. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**2011 Emergency Management Grant:** Commissioner Joe Holmes made a motion to approve and sign the grant. Commissioner Mike Paradis seconded the motion and it was carried unanimously.

Tim Toomey and Elaine Johnston joined the meeting.

**OLD COURTHOUSE SPRINKLER SYSTEM UPDATE:** Present Connie Mocaby and Pat Trainor. Ms. Trainor presented a detailed narrative with cost estimates of \$3,083.00, \$25.00 per hour for any additional costs. Chairman Bill Brown asked if there was grant funding available for the landscaping project. Mrs. Johnston said grant funding for

January 7, 2013 – Old Courthouse Sprinkler System Update Continued:

landscaping is lacking. Tim Toomey asked if the County could upfront the costs and the Adams County Preservation Committee will explore and find funding to cover the County expenses.

**Sculptures and Supplies:** Connie Mocaby discussed the cost of purchasing metal sculptures of approximately \$1,000.00 and other supplies totaling \$786.00. There will be additional discussion on the landscaping project in the near future.

**Ground Fill for Area at Old Courthouse:** Commissioner Mike Paradis said he has some dirt near that is accessible.

**OLD COURTHOUSE/ADAMS COUNTY HISTORICAL PRESERVATION**

**COMMITTEE:** Present Tim Toomey and Elaine Johnston. Mr. Toomey gave the Board a run-down of the completed projects such as: Structural feasibility, asbestos removal, handicapped restroom completed, roof repair, back entry door, demolition/remodel of front entry and a local citizen is financing and repairing the Commissioner Room and Clerk's Office. The future project that will need to be completed is a new roof. The cost for that is \$100,000.00.

**Funding:** Tim Toomey stated Idaho Department of Commerce is not allowing any grants at this time. Chairman Bill Brown offered to get in contact with ICOG (formerly Sage) to discuss grant possibilities.

**CANCELLATION OF TAXES:** The following tax cancellations/refunds were requested:

**Tax Cancellations:**

Elizabeth A. DeVita Trustee	RP19N01W126700A	\$47.78
High Desert Roofing	SP00000003552A	\$82.34
Idaho Flatwork, Inc.	PP000000004651A	\$282.40
Sara Lee Corp.	SP000000007024A	\$152.04
Citigroup Equip.	PP00000001670A	\$2,384.62

**Refunds:**

Tom Mahon Logging	TP0002010A	\$590.98
WL & Thelma Bish	MHZ10CT120005A	\$120.00

After review, Commissioner Mike Paradis made a motion to approve the cancellations and refunds. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**AWARD OF PLAQUE TO PROSECUTOR MYRON GABBERT:** Present for the presentation of the plaque were the following offices: Sheriff's, Assessor's, Treasurer's, Building Department and Clerk's. Chairman Bill Brown presented the plaque to Mr. Gabbert for his many years of service.

**TREASURER – LOCKBOX MERCHANT SERVICES PAY STATION CUSTOMER**

**SERVICE AGREEMENT:** Treasurer Christy Wilson was present to discuss the agreement. The Treasurer stated this agreement would create the ability for taxpayers to pay with an e-check with a 1% charge. The charge is less than what Access Idaho charges currently. Commissioner Joe Holmes made a motion to approve and sign the agreement. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**MOA – DRYDEN AND COUNTY:** The Memorandum of Understanding (MOU) was prepared by Attorney Merrily Munther and reviewed and given approval by Prosecutor Myron Gabbert. The Board called Ms. Munther to have a correction made to the road width from fifty feet to sixty feet in the MOU. After correction, Commissioner Joe Holmes made a motion to approve and sign the MOU. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

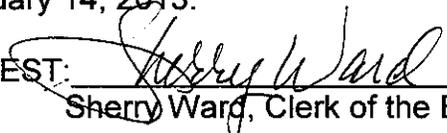
January 7, 2013 – Continued:

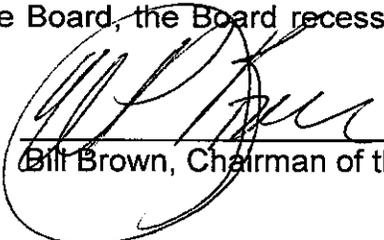
**RESOLUTION 2013-02 – DRYDEN/PACKER JOHN PARK:** After review of the prepared resolution, Commissioner Joe Holmes made a motion to approve and sign the resolution. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**MINUTES:** Review of the December 17, 2012 Commissioner Minutes was tabled until the next meeting.

With no further business to come before the Board, the Board recessed until Monday, January 14, 2013.

ATTEST:

  
Sherry Ward, Clerk of the Board

  
Bill Brown, Chairman of the Board

January 14, 2013

The Board of County Commissioners met this Monday, January 14, 2013, with the following persons present: Chairman Bill Brown, Commissioner Mike Paradis, Commissioner Joe Holmes, and Clerk Sherry Ward.

Whereupon the following proceedings are had, to-wit:

Present: Lyle Sall of The Adams County Record.

Chairman Bill Brown opened the Adams County Commissioner meeting at 9:15 am.

**AMENDMENTS TO AGENDA:** Support Letter for Snowmobile Club and Idaho County Solid Waste Disposal Sites. Commissioner Joe Holmes made a motion to approve the list of items to amend the agenda. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**OLD BUSINESS:**

**SWEARING-IN OF NEWLY ELECTED OFFICIALS:** The Board moved to the Courtroom from the Commissioner Room for the swearing-in ceremony of the newly elected County Officials due to lots of employees and citizens in attendance. The Adams County Clerk gave the official oath to Chairman Bill Brown for a four-year term and Commissioner Joe Holmes for a two-year term. Chairman Bill Brown gave the official oath to newly elected Assessor Stacy Swift Dreyer, Prosecutor Michael Ray Robinson and Sheriff Ryan Zollman.

**ORGANIZATION OF THE ADAMS COUNTY BOARD OF COMMISSIONERS:** Commissioner Joe Holmes made a motion to leave Bill Brown as Chairman of the Board and Commissioner Mike Paradis as Vice-Chairman. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**DISTRICT III MAGISTRATE COMMISSION:** Commissioner Joe Holmes made a motion to appoint Chairman Bill Brown as Adams County's Representative on the Magistrate Commission. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**NEW BUSINESS:**

**MINUTES:** After review of the December 17, 2012 and January 7, 2013 minutes, Commissioner Joe Holmes made a motion to approve the minutes. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

January 14, 2013 – Continued:

**LIQUOR LICENSE RENEWAL:** An application to renew the liquor license was received from Shy Simon's. After review, Commissioner Joe Holmes made a motion to approve the license. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**LOST VALLEY BOAT DOCKS:** Commissioner Mike Paradis stated Wendy Green has done all the work on the Parks and Recreation Grant for the Lost Valley boat docks. The grant is for \$11,000.00. Road & Bridge is doing an in-kind match by moving the dock and setting it up on site. To help with the match, Commissioner Mike Paradis suggested an allocation amount of \$1,000.00 from the Parks and Recreation fund. The Board directed Commissioner Mike Paradis to decide what would be an appropriate administrative cost to pay Wendy Green for her time and effort.

**ANNUAL JUVENILE PROBATION REPORT – CORRECTIONS AND SIGNATURE:** The annual Juvenile Probation report was corrected due to how Department of Juvenile Corrections wanted the carry-over amount of \$1,181.00 reflected in the 2012 report. Commissioner Mike Paradis made a motion to approve the corrected report. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**WEST MOUNTAIN SNOWMOBILE CLUB:** A letter of support from the club was received by the Board. West Mountain Snowmobile Club is expanding their storage facility for the grooming equipment in Cascade. After review, Commissioner Mike Paradis made a motion to approve and sign the letter of support. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**IDAHO COUNTY SOLID WASTE DISPOSAL SITES:** Chairman Bill Brown stated the trash bins that were located on Elk Creek Road have been moved to a different location in Adams County. Chairman Bill Brown expressed his concerns of the adequacy of the location. Clerk Ward stated that Adams County has been paying Idaho County for solid waste removal over the last four to five years at an annual rate of \$6,160.34.

**ROAD & BRIDGE MATTERS:** Road & Bridge Supervisor Tom Glenn was not present for the meeting.

**Goose Creek Road Discussion:** Commissioner Mike Paradis and Chairman Bill Brown attended a meeting last week at the Payette National Forest Supervisor's office with Brundage Mountain representatives and Jake Strohmeyer from the Forest Service. The meeting was centered on the 7.4% match at \$800,000.00 needed for the project. Commissioner Mike Paradis said Brundage would cover relocation costs for ½ mile of the road, which equates to approximately \$500,000.00. Jake Strohmeyer said it might be possible to use CLFRP funds that the Forest Service receives for \$200,000.00 to \$250,000.00. The County could help with in-kind funds by use of excavators and dump trucks. The meeting concluded with more discussion at a later date.

A letter was prepared to request that the County enter into agreement with the Forest Service to acquire jurisdiction of the Goose Lake Road through the Forest Roads and Trails Act. This would start at the junction of Highway 95, and end at the North boundary of the Brundage Mountain property. This request is contingent on the approval of Adams County's upcoming application for road improvements through the Forest Highways. Commissioner Mike Paradis made a motion to approve and sign the letter. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**AMENDMENTS TO AGENDA:** Mileage Rate Discussion, Missed and Occupancy Roll. Commissioner Joe Holmes made a motion to approve and amend the agenda for the items listed. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**SHERIFF MATTERS:** Present Sheriff Ryan Zollman. The Board and Sheriff Zollman have reviewed an amendment updating the insurance requirements for the annual Idaho Power agreement. Idaho Power lowered the liability limits to the limits suggested

January 14, 2013 – Sheriff Matters Continued:

by ICRMP. Commissioner Mike Paradis made a motion to approve the amendment. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**Hiring Process:** The Sheriff informed the Board that he is interviewing for one Patrol Officer and one Detention Officer.

**Inmate Count:** The County Jail houses currently 17 State inmates.

**Immunizations for Detention and Patrol:** Sheriff Ryan Zollman stated according to Jail Standards, employees are required to get Tetanus and Hepatitis A & B shots. The cost would be approximately \$240.00 per person. Chairman Bill Brown said he would call Southwest District Health to see if they could provide the shots at a lower cost.

**UPDATE ON THE WEED BUILDING REPAIRS:** Present was Weed Supervisor Dave Klaw and Dave Herold. They informed the Board that the repairs on the building are progressing. An invoice for \$3,900.00 to repair the oil furnace was discussed and alternatives suggested. Ron Eglund, Claims Adjustor, will make adjustments to the original payment for furnace repairs.

**AMBULANCE ADVISORY BOARD – DISCUSSION OF 2012 AUDIT FINDINGS:** Present were Tim Toomey and Dan Huter. Chairman Bill Brown started the conversation stating the Council Ambulance District got stellar reviews from Auditor Tim Folke. The only concern is the additional checking account that was created for both the Ambulance and the Fire Department for expenses that are shared between the districts. Mr. Folke stated in his letter to the Ambulance District that a co-mingling of funds is not acceptable and the money needs to be separated and a different method created. The Board and the Ambulance District did not see a problem with the additional checking account; therefore, no changes are implemented.

**911 FUND:** Tim Toomey asked the Board about the operation of the 911 Fund. The Board would like the 911 Committee started up again to help manage the fund. Clerk Ward also suggested inviting State Coordinator, Eddie Goldsmith, for a meeting.

**FOREST SERVICE – KIM PIERSON AND GREG LESCH:** Mr. Lesch discussed firewood availability and the stewardship and range projects on the Crooked River, Johnson Creek and Mill Creek. The Big Bar project will be split into two different upgrades. Kim Pierson has focused on efforts on the Lost Creek/Boulder Creek projects. Two main objects are to notify the public and timber harvested prior to roads being obliterated.

**INTERIM CLAIMS:** The January 14, 2013 interim claims in the amount of \$80,461.61 were reviewed. After review, Commissioner Joe Holmes made a motion to approve the claims. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**BOARD OF EQUALIZATION:** Commissioner Mike Paradis made a motion to move into Board of Equalization. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**Missed and Occupancy Roll:** Present were Susie Green and Assessor Stacy Dreyer. The missed roll value of 672,953 and the occupancy roll of 167,687 were reviewed by the Board. Commissioner Joe Holmes made a motion to approve the rolls. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**Move Out:** Commissioner Mike Paradis made a motion to move out of Board of Equalization. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

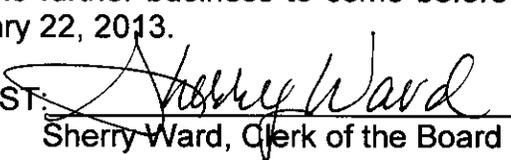
**INDIGENT MATTERS:** Present Indigent Clerk Gertie Young. Executive Session IC 67-2345 Subsection (1, d): A motion was made by Commissioner Joe Holmes, seconded

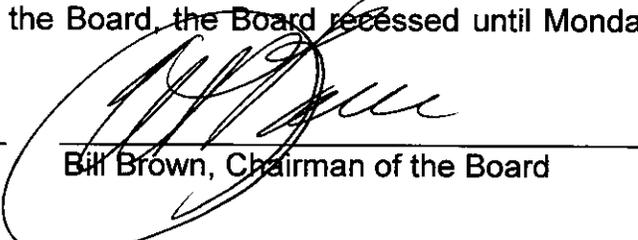
January 14, 2013 – Indigent Matters Continued:

by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1, d) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye, and Commissioner Mike Paradis, aye. The following were presented for review: Claim numbers 2012-02, 2012-26 and 2012-23. After review, Commissioner Joe Holmes made a motion to approve and sign the following: Release of Lien for Claim #2012-02, Denial for Claim #2012-26 and an Approval and Order of Reimbursement for Claim #2012-23. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

With no further business to come before the Board, the Board recessed until Monday, January 22, 2013.

ATTEST:

  
Sherry Ward, Clerk of the Board

  
Bill Brown, Chairman of the Board

January 22, 2013

The Board of County Commissioners met this Monday, January 22, 2013, with the following persons present: Commissioner Mike Paradis, Commissioner Joe Holmes, and Clerk Sherry Ward.

Whereupon the following proceedings are had, to-wit:

Chairman Bill Brown came late into the meeting.

Present: Lyle Sall of The Adams County Record.

Commissioner Mike Paradis opened the Adams County Commissioner meeting at 9:15 am.

**AMENDMENTS TO AGENDA:** Valuations Northwest Appraisal. Commissioner Joe Holmes made a motion to approve the item to amend the agenda. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**OLD BUSINESS:** No old business items were discussed in this meeting.

**NEW BUSINESS:**

**MINUTES:** After review of the January 14, 2013, Commissioner Joe Holmes made a motion to approve the minutes. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**LIQUOR LICENSE RENEWALS:** No renewals were presented for review.

**CHARGES FOR EMPLOYEES LOSING PAYROLL CHECKS:** Clerk Ward asked if a stop-payment check fee would be assessed to employees, who misplace payroll checks. The Board will discuss this matter and a decision will be made at a later date.

**OLD PHONES:** The Board asked the Clerk to inquire with CTC Telecom if the old phones were taken by them, which should not have happened.

**QUARTERLY REPORTS – DISTRICT COURT/TREASURER'S CASH AND SHERIFF'S FEES:** After review of the reports, Commissioner Joe Holmes made a motion to approve and sign the reports. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**WEED MATTERS:** Present Weed Supervisor Dave Klaw and Dave Herold.

Adams County Board of Commissioner Minutes

January 22, 2013 – Weed Matters Continued:

**Building Update:** Dave Klaw said the roof would be completed late this week or early next week. The insurance company will be adjusting the total costs to incorporate the repairs to the Viking oil furnace. Commissioner Mike Paradis stated he would like to see the invoice from Viking completely detailed, not just a lump sum.

**Temporary/Seasonal Help:** Dave Klaw asked for permission from the Board to hire Thriston Whitton from Indian Valley to work this upcoming year for the Weed Stimulus Department. Thriston will be shared between Washington County and Valley County. He will not receive any benefits other than what is required.

**Weed Stimulus Funds:** Dave Klaw stated the Stimulus Funds will be exhausted by August of 2013. The Clerk asked what the exact balance is for the remaining fiscal year so that the fund will be zeroed out. Dave Klaw would like to get together with the Clerk in mid-February to get all budgets cleared up.

Bill Brown joined the meeting at 9:30am.

**ROAD & BRIDGE MATTERS:** Present Road & Bridge Supervisor Tom Glenn and Chris Friend.

**Doug Deasy Hired for Temporary/Seasonal Position:** Commissioner Mike Paradis made a motion to approve Doug Deasy as a temporary employee with a rate of pay of \$16.54 per hour. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**Packer John Park – Right of Way Issue:** Clerk Ward informed the Board she received a faxed copy of the signed MOU between Dean Dryden and the County. Commissioner Mike Paradis stated the next step would be to survey the road for the deeded right of way.

**Goose Creek Road:** Discussed was an application prepared by Chris Friend. The application will need to be handed to the Forest Service by early February.

**Tom Glenn:** Clerk Ward asked for a release to work note from Tom's doctor.

**SHERIFF MATTERS:** Present Sheriff Ryan Zollman and Prosecutor Michael Robinson.

**ITD Contract:** Sheriff Zollman discussed the MOU between the Idaho Transportation Department and the County. The Clerk brought up the multiple emails from various counties stating this MOU is not feasible for the Assessor's Department. The problem is no county gave any further explanations as to why it would not be feasible. The Prosecutor will look into the matter and report to the Board at the next meeting.

**Quarterly Jail Inspection:** The next quarterly jail inspection is set for February 11, 2013 at noon.

Treasurer Christy Wilson joined the meeting.

**Order of Sale of Altman Property:** Sheriff Ryan Zollman explained the Altman property has been divided into two parcels. The County owns 5.93 acres in the Council Mesa Orchards Subdivision, parcel # RP0004006006AA, and the Altman's still own 4.94 acres with a manufactured home, parcel # RP0004006006BA. The County is in the position to sell the property. Prosecutor Michael Robinson will look into the matter. The Treasurer stated she wants to make sure the parcels have the appropriate back taxes collected at the time of sale.

**New Meadows Law Enforcement Contract:** Sheriff Ryan Zollman said he needs a copy of the New Meadows Law Enforcement contract to sign and return to the City of New Meadows in order to receive payment for services. Clerk Ward stated she had a

January 22, 2013 – New Meadows Law Enforcement Contract Continued:

copy of the signed and approved contract for Sheriff Zollman to complete and return to the City of New Meadows.

**Inmate Count:** The Jail houses currently 15 State inmates.

Denise Groves with Adams County Health Center joined the meeting at 10:45am.

**Hepatitis Series of Shots for Law Enforcement:** The Board and Sheriff Zollman had further discussion on the cost of the shots for the law enforcement employees.

**Credit Card Overage on Meals:** The Clerk presented the December statement for Sheriff Green's Wells Fargo credit card. The Clerk explained that on December 6, 2012 two charges were made totaling \$44.60 for meals. That amount is over the allotted \$35.00 daily limit. The Clerk asked for direction from the Board on how to deal with the overage. Chairman Brown wanted the County to absorb the cost. The Clerk stated taxpayer Dollars should not be used to fund the overage. Chairman Brown stated he would pay the overage out of his own pocket. The Clerk wrote him a receipt for \$9.60.

**AMEND AGENDA:** Sheriff Ryan Zollman asked for the agenda to be amended to include the discussion and approval of former Sheriff Rich Green's service revolver, payroll changes in the Sheriff's Department and approval to purchase items for repeater repairs. Commissioner Mike Paradis made a motion to approve and amend the agenda for the following items due to receiving them at the last minute. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**Service Revolver/Gloc 21:** Sheriff Ryan Zollman stated Rich Green would like to keep his service revolver upon his retirement. The decision per Statute is made by the Board of County Commissioners. Sheriff Ryan Zollman stated this particular gun was passed onto Rich Green and is not required to be registered. After discussion, Commissioner Mike Paradis made a motion to allow Rich Green to keep his service revolver. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**Payroll Changes in the Sheriff's Department:** The following promotions were requested:

Shelly Wiskirken from 3C/\$11.95 to 5C/\$13.95

Casual Merritt from 3C/\$11.95 to 4C/\$12.91

Tim Wood from 4C/\$12.91 to 5C/\$13.94

Steve Phillips from 7C/\$16.25 to 8C/\$17.36

After review, Commissioner Mike Paradis made a motion to approve the payroll changes. Commissioner Joe Holmes seconded the motion and it was carried unanimously.

**Repeater Repairs:** Homeland Security has awarded a grant to Adams County for the repeater repairs to move from wide band to narrow band. The grant is the amount of \$11,450.00. Commissioner Mike Paradis made a motion to allow the Sturgil repeater repairs. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**DENISE GROVES – UPDATE OF SOUTHWEST DISTRICT HEALTH:** Mrs. Groves, Southwest District Health Representative, gave an update to the Board on all the SWDH concerns.

**FOREST SERVICE – LETTERS OF SUPPORT:** Present Jascha Zeitlin. Mr. Zeitlin asked for two letters of support, one for the proposed Big Bar Dock replacement project and the other for the proposed Big Bar Campground renovation project. Commissioner Mike Paradis made a motion to approve and sign the letters of support for the Forest Service. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

January 22, 2013 – Continued:

**ELECTED OFFICIALS:** No elected officials attended the meeting.

**EXTENSION AGENT – VISTA REQUEST:** A VISTA request was made by Extension Agent Shanna Hamilton. It would provide help for the agent and not be a financial burden to the counties. The cost is \$2,000.00 to the County and may cover one to three years. The Board will discuss this topic at a later date, no decision was made.

**Maggie Harrington Resignation:** Maggie Harrington, Administrative Assistant to the Extension Agent, has handed in her resignation.

**CANCELLATION OF TAXES:** No tax cancellations were provided for review.

**AIR CONDITIONER IN THE COMPUTER ROOM:** Clerk Ward brought up the problems with the air conditioner in the Computer Room. Tim Cameron will be looking into the problem and offer suggestions.

**COUNTY ASSET LISTING:** The Board does not want to go to an outside vendor to create a current asset listing. The Board is directing the Clerk to have each department prepare a list to update the County asset listing.

**WORLD WAR ONE FLAG:** Clerk Ward brought up the issue of the World War One flag. The flag, according to a preservation specialist, needs to be preserved so that it does not deteriorate. The estimate for the preservation is approximately \$3,000.00. The Clerk suggested if the County was not willing to finance the care of the flag, the American Legion or the Museum might like to take it over.

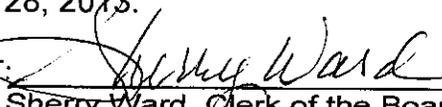
**INTERIM CLAIMS:** The January 22, 2013 claims in the amount of \$61,431.28 were reviewed. Commissioner Mike Paradis made a motion to approve all claims presented. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

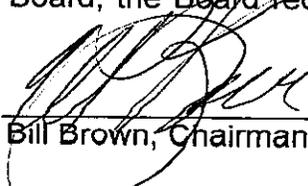
**INDIGENT MATTERS:** Present Indigent Clerk Gertie Young. Executive Session IC 67-2345 Subsection (1, d): A motion was made by Commissioner Joe Holmes, seconded by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1, d) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye, and Commissioner Mike Paradis, aye. The following claims were presented for review: #2012-25 and #2013-01. After review, Commissioner Joe Holmes made a motion to approve and sign a denial for claim #2012-25 and a lien for claim #2013-01. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**PERSONNEL MATTERS:** A decision was made for all employees to receive one replacement check per year and the cost for any additional duplication of checks in any given year will cost the employee a stop-payment fee. The current stop-payment fee is \$32.00 from Sterling Bank.

With no further business to come before the Board, the Board recessed until Monday, January 28, 2013.

ATTEST:

  
Sherry Ward, Clerk of the Board

  
Bill Brown, Chairman of the Board

January 28, 2013

The Board of County Commissioners met this Monday, January 28, 2013, with the following persons present: Chairman Bill Brown, Commissioner Mike Paradis, Commissioner Joe Holmes, and Clerk Sherry Ward.

January 28, 2013 – Continued:

Whereupon the following proceedings are had, to-wit:

Present: Lyle Sall of The Adams County Record.

Chairman Bill Brown opened the Adams County Commissioner meeting at 9:21 am.

**AMENDMENTS TO AGENDA:** Hardship Exemption – Executive Session 67-2345 (1, d). Commissioner Joe Holmes made a motion to approve the item to amend the agenda. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**OLD BUSINESS:**

**GOOSE CREEK ROAD:** Discussion will be held later in the day.

**ITD MOU:** Discussion will be held later in the day.

**NEW BUSINESS:**

**MINUTES:** After review of the January 22, 2013, Commissioner Joe Holmes made a motion to approve the minutes. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**INTERIM CLAIMS:** The January 28, 2013 claims in the amount of \$2,585.76 were reviewed by the Board. After review, Commissioner Joe Holmes made a motion to approve the claims. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**ROSE ADVOCATES – LETTER OF SUPPORT:** The Rose Advocates organization is seeking grant funding and would like for the County to send a letter of support on their behalf. Commissioner Mike Paradis made a motion to approve and sign the letter of support. Commissioner Joe Holmes seconded the motion and it was carried unanimously.

**PARKS & RECREATION GRANT – LOST VALLEY BOAT DOCKS:** The grant application was prepared for a value of \$17,440.00 and a match of \$3,827.00. The administrative cost for Wendy Green to prepare the documents is \$1,000.00. After review, Commissioner Mike Paradis made a motion to approve and sign the grant application. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**COUNTY RECORD INDEX:** The Board discussed the hiring and funding of a temporary/seasonal position to index the copied County records. Clerk Ward prepared a cost sheet for the funding. She stated that her employees are creating the proper indexes for each image when they are not busy, which has not happened in some time. Maggie Harrington, who has resigned from her position as the Administrative Assistant to the Extension Agent, would be transferring to the Clerk's Office. The County would fund the position with PILT Funds. Commissioner Joe Holmes made a motion to approve the transfer and financing of the position for one year. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**HARDSHIP EXEMPTION AND TAX DEED MATTERS:** Present Treasurer Christy Wilson. A motion was made by Commissioner Joe Holmes and seconded by Commissioner Mike Paradis to go into Executive Session under Idaho Code 67-2345 (1, d) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye and Commissioner Mike Paradis, aye.

Commissioner Joe Holmes made a motion to approve the presented hardship exemption for 2012 property taxes in the amount of \$159.20. The motion was seconded by Commissioner Mike Paradis and carried unanimously. No other decisions were made.

January 28, 2013 – Continued:

**ROAD & BRIDGE MATTERS:** Present Road & Bridge Supervisor Tom Glenn and Chris Friend.

**Federal Land Access Program (FLAP):** The FLAP application, if approved, is for funding for the Goose Creek Road. After review by the Board, Commissioner Mike Paradis made a motion to approve and sign the application. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**Cooperative Forest Road Agreement:** Chris Friend prepared the 2013 Cooperative Forest Road agreement. Commissioner Mike Paradis made a motion to approve and sign the annual agreement. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

**Cottonwood Road Litigation:** Executive Session 67-2345 Subsection (1, f). A motion was made by Commissioner Joe Holmes, seconded by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1, f) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye and Commissioner Mike Paradis, aye. No action was taken during Executive Session.

**SHERIFF MATTERS:** Present Sheriff Ryan Zollman and Prosecuting Attorney Michael Robinson.

**Preservation Ordinance:** No discussion was held.

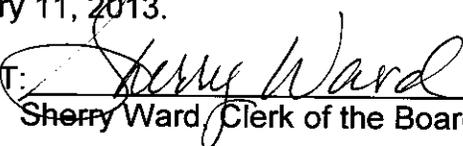
**Snow Chain Ordinance:** The ordinance, which was prepared several years ago, was vague on the restitution for law enforcement expenses. The Sheriff will discuss this matter further with the Prosecutor.

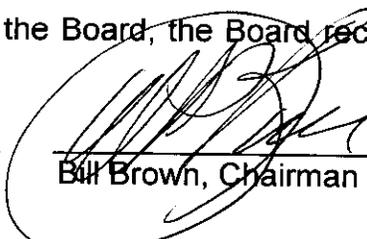
**AMENDMENT TO PERSONNEL POLICY – ASSESSOR/CLERK/TREASURER:** Present were Sheriff Ryan Zollman, Assessor Stacy Dreyer and Treasurer Christy Wilson.

Clerk Ward explained that the Personnel Policy is an ever-changing document. A change that all parties present would like to see is a statement clarifying sick leave and vacation leave. Either one will not be used until amounts are accrued. Accruals happen every scheduled pay day. Therefore, an employee, who does not have sick or vacation hours accrued, cannot use sick or vacation time. The Board was in agreement with the change. Commissioner Joe Holmes made a motion to approve the amendment to the Personnel Policy. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

**AIR CONDITIONER IN COMPUTER ROOM:** Clerk Ward brought up the problems with the air conditioner in the Computer room. The air conditioner turns off when the outside temperature gets below zero. Clerk Ward is concerned with the equipment overheating and not having reliable backup for the existing air conditioner. Tim Cameron will be looking into the problem and offer suggestions. The Clerk asked Don Horton to talk with Mr. Cameron and the Sheriff to come up with a solution to the issue.

With no further business to come before the Board, the Board recessed until Monday, February 11, 2013.

ATTEST:   
Sherry Ward, Clerk of the Board

  
Bill Brown, Chairman of the Board