

December 10, 2012

The Board of County Commissioners met this Monday, December 10, 2012, with the following persons present: Chairman Bill Brown, Commissioner Mike Paradis, Commissioner Joe Holmes, and Clerk Sherry Ward.

Whereupon the following proceedings are had, to-wit:

Present: Lyle Sall of The Adams County Record.

Chairman Bill Brown opened the Adams County Commissioner meeting at 9:15 am.

AMENDMENTS TO AGENDA: Road & Bridge Personnel Matters and Secure Rural Schools Update. Commissioner Joe Holmes made a motion to approve and amend the agenda for the items listed above. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

OLD BUSINESS:

ANNUAL COUNTY AUDIT REPORT: Present were Tim Folke, CPA, Carolyn Folke, Shanna Hamilton, UnderSheriff Ryan Zollman, Treasurer Christy Wilson, Weed Supervisor Dave Klaw and Assessor Robin James. Mr. Folke came before the Board to report his findings:

Fiscal Year 2012 Ambulance Audit: Mr. Folke started out by saying that the Ambulance District is ultimately ran by the Board of Commissioners. The financial status of the district is good; the ending balance is \$27,000.00. Mr. Folke addressed a concern with the additional checking account set up between the Fire District and the Ambulance District. He stated the additional account is considered co-mingling of funds and is not acceptable. The Board asked the Clerk to set up a meeting with the Ambulance Advisory Board and Dan Huter. Mr. Folke stated a solution to the matter would be one entity paying the expenses and the other reimbursing for the portion of the expense.

Fiscal Year 2012 County Audit: Mr. Folke asked all meeting attendees to review pages 8 and 9 of the audit, Statement of Year-End Fund balances, focusing on the net change in fund balances. The Current Expense Fund, Justice Fund and Solid Waste Fund ended with positive balances. The total net fund balance ended at an increase of \$595,463.00. The County has improved financially from the prior year. As always, discussed were carry-over cash and the importance of having adequate carry-over cash for each fund during the end of the year.

911 Fund: Mr. Folke informed the Board about his conversation with the Idaho State Police in regards to the 911 Fund issue. Mr. Folke explained the faults to the Computer Arts (CAI) programs and allocation of revenue that goes to the State. He expressed his hopes that the matter has been resolved.

Sheriff's Audit: The audit findings are being reviewed by an outside party.

NEW BUSINESS:

MINUTES: The minutes of the November 26, 2012 meeting were reviewed by the Board. Commissioner Joe Holmes made a motion to approve the minutes. The motion was seconded by Commissioner Mike Paradis and passed unanimously.

ROAD & BRIDGE MATTERS: Present Road & Bridge Supervisor Tom Glenn and Chris Friend.

Baler Project: There was no specific discussion on this matter.

Bins for the Baler Project: Chris Friend informed the Board that the auction for the bins has been postponed.

December 10, 2012 – Continued:

Baler Project Fork Lift: Chris Friend and Melvin Jenkins went to Dillon Toyota in Nampa to check out the forklift. The forklift is an 8FGU25, Class V/5000 lb/Pneumatic tire with 15,102 hours. The purchase has a thirty (30) day warranty with an extra thirty (30) power train warranty. Commissioner Mike Paradis made a motion to approve and purchase the forklift for \$12,900.00 reduced by transport costs. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

Road & Bridge Personnel Matters: Chairman Bill Brown discussed with Tom Glenn issues and concerns with his personnel in the New Meadows area.

Cottonwood Road – Documents Completed by the Board: The documents requested by Attorney Susan Weeks need to be completed and returned to her. A call was placed to Ms. Weeks, regarding the document requested by Pickens Law Firm on behalf of the plaintiff. Attorney Susan Weeks asked to go into Executive Session.

Executive Session IC 67-2345 Subsection 1, f: Present are UnderSheriff Ryan Zollman, Road & Bridge Supervisor Tom Glenn and Chris Friend. A motion was made by Commissioner Joe Holmes and seconded by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1, f) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye and Commissioner Mike Paradis, aye.

Move Out: Commissioner Mike Paradis made a motion to move out of Executive Session IC 67-2345. The motion was seconded by Commissioner Joe Holmes and carried unanimously. No action was taken during the executive session.

SHERIFF MATTERS: Present UnderSheriff Ryan Zollman.

Idaho Power Agreement: UnderSheriff Ryan Zollman stated Idaho Power will be reducing the liability limits and a new contract will be sent to the County for signature.

LIQUOR LICENSE RENEWALS: The following applications were received for approval: Brown's Mountain Market, Brundage Mountain Ski Area and Alpine Store. After review, Commissioner Joe Holmes made a motion to approve the liquor licenses. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

HOLIDAY SCHEDULE: The County offices will be closed December 24, 2012, vacation can be taken for that day. No Commissioner Meeting will be held on that day. December 31, 2012 will be a working day. The next Commissioner Meeting will be on January 7th, 2013.

WEED BUILDING UPDATE: Weed Department Supervisor Dave Klaw informed the Board that the repairs on the building are progressing.

CONDITIONAL USE PERMIT APPROVAL FOR JIM MAULT TO ESTABLISH A BED AND BREAKFAST: After review of the Planning and Zoning minutes, the only condition the Board brought forth is the following: If the property would be sold, the Conditional Use Permit will be invalid. After some discussion, Commissioner Mike Paradis made a motion to approve the Conditional Use Permit for Jim Mault. Commissioner Joe Holmes seconded the motion, which was carried unanimously.

SOUTHWEST DISTRICT HEALTH: The Board received a letter from SWDH on the removal of the processed wood from the New Meadows Transfer Site. The letter stated the wood is to be taken to the Goodrich Landfill.

ASSESSOR ROBIN JAMES, PERSONNEL MATTERS: Executive Session IC 67-2345 Subsection 1, b. A motion was made by Commissioner Joe Holmes, seconded by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1) (b) with a roll call vote as follows: Chairman Bill Brown,

December 10, 2012 – Assessor Robin James, Personnel Matters Continued:

aye, Commissioner Joe Holmes, aye and Commissioner Mike Paradis, aye. No action was taken during Executive Session.

DEAN DRYDEN/PACKER JOHN PARK AGREEMENT: Present were the following: Jean Schultz, Meadow Park and Packer John Park, Janice Butner, Tom Ratchforth and Attorney Merrily Munther, Rod Pratt, Mickey Eby and Carol Chapman from the Adams County Historical Society (ACHS), and Dean Dryden, Landowner.

Chairman Bill Brown started the discussion by reading out loud the Commissioner Minutes from October 22, 2012. Chairman Brown discussed access for Dick Clay. Back in the 1980s, access for two residents was granted by the Board of Commissioners of that time. The County is looking for low impact and Dick Clay is looking for access. Commissioner Joe Holmes does not have a problem with allowing two more accesses for Dick Clay. Commissioner Mike Paradis stated that per County Ordinance, Mr. Dryden is entitled to the original parcel plus two splits. Jean Schultz stated no more than six (6) homes are allowed per mediation. After additional discussion, Dean Dryden decided to speak to Dick Clay in regards to using the same access as Dean Dryden. In agreement, Merrily Munther, attorney for Dean Dryden, will draw up a Memorandum of Agreement to be approved and signed by the County and Dean Dryden. The agreement should be available for review on Monday, December 17, 2012.

BOARD OF EQUALIZATION: Commissioner Mike Paradis made a motion to move into Board of Equalization. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

Subroll/Occupancy: Assessor Robin James joined the meeting with a subroll of 3,452,353 values and occupancy of 259,073; both, the subroll and occupancy have decreased from last year. After discussion, Commissioner Mike Paradis made a motion to approve the subroll/occupancy. Commissioner Joe Holmes seconded the motion. The motion was carried unanimously.

Move Out: Commissioner Mike Paradis made a motion to move out of Board of Equalization. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

COMMUNITY ACTION GRANT UPDATE: Deb Wilson informed the Board that the grantors are interested, but have asked for additional matching funds. The budget has been decreased to \$22,100.00 from \$37,000.00. Mrs. Wilson asked for an additional amount of \$300.00 from the County to help with the match. Commissioner Mike Paradis said the County's matching funds could be increased to \$600.00 for the County work on the signage. In conclusion, Deb Wilson's last thought to the Board was that the County is not poor because of lack of jobs but because of a poor attitude.

CLAIMS: The claims in the amount of \$129,776.47 were reviewed by Commissioner Mike Paradis. After review, Commissioner Paradis made a motion to approve the claims. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

JUVENILE PROBATION REPORT/APPROVAL AND SIGNATURE: The Annual Juvenile Probation report details Juvenile, Tobacco and Lottery for a total of \$26,140.00. The expenses are \$56,637.00 for Fiscal Year 2012. The Clerk explained that the detention costs are higher. Clerk Ward asked if there were any other questions and noted that any and all parties could look at the supporting documentation attached to the report. Commissioner Joe Holmes made a motion to approve and sign the annual report. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

MOA WITH STATE FOR JUVENILE/MENTAL HEALTH: Juvenile Probation Officer Marcy Combs asked for a Memorandum of Agreement between Idaho Department of Justice and Adams County for participation in the Mental Health, Community Incentive

December 10, 2012 – MOA with State For Juvenile/Mental Health Continued:

and Re-entry Program. This agreement will help defray costs for juveniles. Commissioner Joe Holmes made a motion to approve and sign the MOA. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

RENEWALS FOR HARDWARE/SOFTWARE FOR THE AS400 (POWER SERVER) AND INTEL SERVER: The annual renewal amounts are in the amount of \$3,000.00 for the AS400 and \$700.00 for the Intel Server. After review, Commissioner Mike Paradis made a motion to approve and sign the annual agreement. The motion was seconded by Chairman Bill Brown and carried unanimously.

LETTER OF SUPPORT FOR CITY OF COUNCIL – APPROVAL: A grant is being prepared on behalf of the City of Council for street repairs. The Board wishes to support this endeavor. Commissioner Mike Paradis made a motion to approve the letter of support. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

NOTICE OF LIENS: Liens for the following indigent claims were reviewed: 2012-23, 2012-24 and 2012-25. After review, Commissioner Joe Holmes made a motion to approve and sign the liens. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

ACCESS IDAHO AGREEMENT: Access Idaho wants to increase the processing charge from 3% to 3% plus \$1.00 per transaction. Assessor Robin James had the agreement with the fee increase from Access Idaho reviewed and approved by Prosecutor Myron Gabbert. After discussion, Commissioner Joe Holmes made a motion to approve and sign the agreement. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

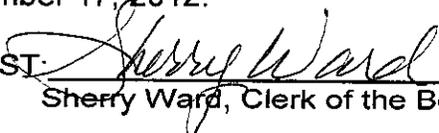
CITY OF COUNCIL LETTER OF SUPPORT: The City of Council is applying for a LHTAC grant. A letter of support from the County was requested. Commissioner Mike Paradis made a motion to approve a letter of support. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

FOREST SERVICE LETTER OF APPROVAL: A letter addressed to Keith Lannom, Payette National Forest Supervisor, for suggestions on choosing a replacement for Bob Giles was reviewed by the Board. After discussion, Commissioner Mike Paradis made a motion to approve the letter. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

PAYROLL WAGE INCREASES: Treasurer Christy Wilson asked for wage increases for Tonya Kamerdula and Waunitta Merritt due to the end of their probationary period. Commissioner Mike Paradis made a motion to approve the step increase for each employee. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

With no further business to come before the Board, the Board recessed until Monday, December 17, 2012.

ATTEST:


Sherry Ward, Clerk of the Board


Bill Brown, Chairman of the Board

December 17, 2012

The Board of County Commissioners met this Monday, December 17, 2012, with the following persons present: Chairman Bill Brown, Commissioner Mike Paradis, Commissioner Joe Holmes, and Clerk Sherry Ward.

December 17, 2012 – Continued:

Whereupon the following proceedings are had, to-wit:

Present: Lyle Sall of The Adams County Record and Stacy Swift Dreyer.

Chairman Bill Brown opened the Adams County Commissioner meeting at 9:15 am.

AMENDMENTS TO AGENDA: Road & Bridge Street Report for Approval, Executive Session IC67-2345 Treasurer/Sheriff, and Jail New Hire Budgetary Approval. Commissioner Joe Holmes made a motion to approve the list of items to amend the agenda. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

OLD BUSINESS:

EXECUTIVE SESSION: Present Juvenile Probation Officer Marcy Combs. A motion was made by Commissioner Joe Holmes and seconded by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1, b) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye, and Commissioner Mike Paradis, aye.

Move Out: Commissioner Mike Paradis made a motion to move out of Executive Session IC 67-2345. The motion was seconded by Commissioner Joe Holmes and carried unanimously. No action was taken during the Executive Session.

PUBLIC HEARING - OPENING WEED BUDGET: A public hearing was published in the newspaper in regards to the opening of the Weed Department budget to fund the repairs on the Weed Building due to the fire. The funding is estimated at \$110,000.00. After leaving the public hearing open for a period of time, with no comments from the public, Commissioner Mike Paradis made a motion to approve opening the budget by Resolution #2012-13. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

Storage Units: There are three storage units housed in the Weed Building, used by the Clerk, Treasurer and Building Departments.

Plumbing Bids: Two bids were received, one from Oasis Plumbing in the amount of \$2,430.00, the other from Heartland Plumbing for \$1,595.00.

Drywall Bids: One drywall bid from Patrick and Sons Drywall in the amount of \$3,700.00 was received. After review and discussion, Commissioner Mike Paradis made a motion to approve Heartland Plumbing for the plumbing work and Patrick and Sons Drywall for the drywall work. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

Rate of Pay for Weed Building Workers: Pay rate for temporary/seasonal workers K. Kilborn and P. Friend is \$20.00 per hour for each worker. Commissioner Mike Paradis made a motion to approve the rate of pay for each worker. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

ROAD & BRIDGE MATTERS: Present Road & Bridge Supervisor Tom Glenn.

Baler Project Update: No discussion was held at this meeting.

Snow Plowing: Chairman Bill Brown received a phone call from Ron McLaren on Cemetery Road in New Meadows. Mr. McLaren asked if the County could plow passed his driveway and turn around at the Cemetery Road. There will be more discussion after Tom Glen reviews Mr. McLaren's request.

Bridge on South End Road: Tom Glenn and the Board discussed placing a culvert or a bridge on South End Road. Further discussion is tabled until a later date.

December 17, 2012 – Continued:

SHERIFF MATTERS: Present UnderSheriff Ryan Zollman.

Idaho Power Agreement: Discussion was tabled, no new contract to sign.

County Boat Vessel: Clerk Ward prepared the Annual County Boat Vessel account, this year the amount is \$18,700.00 that needs to be spent on specific items or would have to be returned to the Idaho Department of Parks and Recreation (IDPR). UnderSheriff Zollman asked for the \$18,700.00 to be used to purchase a used vehicle to tow the County boat since Patrol Deputy Steve Phillips has to use his personal vehicle. UnderSheriff Zollman stated Sheriff Green called IDPR and was told that a vehicle purchase is an acceptable purchase. The Board agreed this would be good use of the funds. Commissioner Mike Paradis made a motion to approve the purchase of a vehicle for the County Boat Fund. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

Inmate Count: The County Jail houses currently eighteen (18) inmates.

Ford Bronco: UnderSheriff Zollman asked if the Ford Bronco could be used as a trade towards a vehicle for the County Boat Fund.

Payroll Change Form: Vern Ludwig was hired as a Detention Officer with a starting pay at 4A/\$12.16 per hour.

Transfer: Carol Healy transferred back to Jail from Dispatch on 12/10/2012.

Commissioner Mike Paradis made a motion to approve the above listed payroll changes. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

PATRICK LITCHFIELD: Mr. Litchfield came before the Board to ask if anyone is taking care of the Old Courthouse. The Board directed Mr. Litchfield to Elaine Johnston, Adams County Historic Preservation Committee for detailed information.

EXECUTIVE SESSION IC 67-2345 (1, d). Present were Treasurer Christy Wilson and UnderSheriff Ryan Zollman. A motion was made by Commissioner Joe Holmes and seconded by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1, d) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye, and Commissioner Mike Paradis, aye.

Move Out: Commissioner Mike Paradis made a motion to move out of Executive Session IC 67-2345. The motion was seconded by Commissioner Joe Holmes and passed unanimously. No action was taken during the Executive Session.

Executive Session Continued - Hardship Application. Present Eli Coulter, Rose Advocates Representative. After review of the hardship application, Commissioner Mike Paradis made a motion to approve the application for 2012 taxes. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

Move Out: Commissioner Mike Paradis made a motion to move out of Executive Session. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

EXTENSION BUILDING: Present Extension Agent Shanna Hamilton. Mrs. Hamilton asked to move out of the Extension Building. The Board believed that a move was not necessary and that the County would help with the mice control and other repairs. Shanna was instructed to contact Mike Getusky, Courthouse Maintenance.

ASSESSOR OFFICE – PROMOTION OF EMPLOYEE: A payroll change notice for Tara Schaffer, promoting her from part-time to full-time employee was prepared.

December 17, 2012 – Assessor Office Promotion of Employee Continued:

Commissioner Joe Holmes made a motion to approve the payroll change. Commissioner Mike Paradis seconded the motion which was carried unanimously.

LIQUOR LICENSE RENEWALS: The following liquor license renewals were received by the Board: ARW/Council Fuel and Food, Farmers Supply Cooperative, David Kellogg/Turning Point Chevron. After review of the listed renewals, Commissioner Joe Holmes made a motion to approve the licenses. Commissioner Bill Brown seconded the motion and it was carried unanimously.

CLAIMS: After review of the claims in the amount of \$13,499.63 and another batch in the amount of \$350.54, Commissioner Joe Holmes made a motion to pay all claims. Commissioner Mike Paradis seconded the motion and it was carried unanimously.

BOARD APPOINTMENTS: Winter recreation and ICOG (formerly Sage): Chairman Bill Brown informed the Board that he would stay as appointed Board Member for the Winter Recreation Plan and ICOG (formerly Sage).

CAPITAL OUTLAY – WEED DEPARTMENT: A Dell monitor, HP printer and Epson printer were no longer of use for the department. Commissioner Joe Holmes made a motion to remove the surplus property. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

NEW BUSINESS:

TRACFONE LITIGATION: The Board expressed their interest to be involved in the matter. A resolution will be prepared and send to Idaho Association of Counties.

MOA – DRYDEN AND COUNTY: The Memorandum of Agreement and verbiage of a resolution was sent to the Board for review. The Board has not yet heard if Dick Clay is in favor for use of the proposed road and whether Dean Dryden is still going to help restore the Packer John Cabin. The Board instructed Clerk Ward to send an email to Attorney Merrily Munther.

ROAD & BRIDGE ANNUAL STREET REPORT: Clerk Ward prepared the annual report discussing beginning balances, revenues and expense detail that Chris Friend prepared. Copies of reports were given to each Commissioner. Commissioner Joe Holmes made a motion to approve and sign the annual report. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

LETTER TO REGIONAL SUPERVISOR: A letter was prepared on behalf of the Board asking the Regional Forester, Harv Forsgren, to consider several items prior to making a decision on who will be the next Ecosystem Resource Staff replacement. Commissioner Mike Paradis made a motion to approve and sign the letter. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

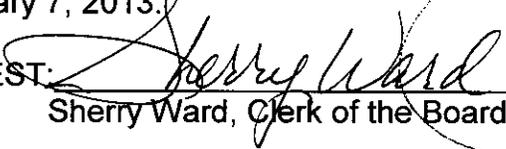
MINUTES: After review and several corrections of the December 10, 2012 minutes, Commissioner Mike Paradis made a motion to approve the minutes. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

INDIGENT MATTERS: Present Indigent Clerk Gertie Young. Executive Session IC 67-2345 Subsection (1, d): A motion was made by Commissioner Joe Holmes, seconded by Commissioner Mike Paradis and carried unanimously to go into Executive Session under Idaho Code 67-2345 (1, d) with a roll call vote as follows: Chairman Bill Brown, aye, Commissioner Joe Holmes, aye, and Commissioner Mike Paradis, aye. The following were presented for review: Indigent Claim #12-21, Review of Findings and Order of Reimbursement. After review, Commissioner Joe Holmes made a motion to approve and sign the claim and order of reimbursement. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

December 17, 2012 – Continued:

With no further business to come before the Board, the Board recessed until Monday, January 7, 2013.

ATTEST:

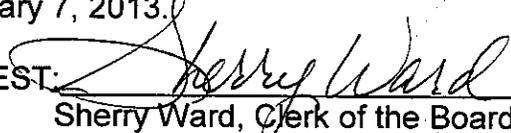

Sherry Ward, Clerk of the Board


Bill Brown, Chairman of the Board

December 17, 2012 – Continued:

With no further business to come before the Board, the Board recessed until Monday, January 7, 2013.

ATTEST:



Sherry Ward, Clerk of the Board



Bill Brown, Chairman of the Board