

December 12, 2011

The Board of County Commissioners met this day with the following persons present: Chairman Bill Brown, Commissioner Mike Paradis, Commissioner Joe Holmes, and Clerk Sherry Ward.

Chairman Bill Brown opened the Commissioner meeting at 9:20am.

Present: Walt Okamoto and Lyle Sall.

AMENDMENTS TO AGENDA: Property Tax Issue; Changes in Local Land Use, Planning Act Letter; Reez Grant; Juvenile Justice Annual Report. Commissioner Joe Holmes made a motion to amend the agenda for the above listed items. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

MINUTES: The minutes of the November 21, 2011 and November 28, 2011 meetings were reviewed by the Board. Commissioner Joe Holmes made a motion to approve the minutes with a correction. The motion was seconded by Commissioner Mike Paradis and passed unanimously.

LAKESHORE AGREEMENT: The Clerk was directed by Commissioner Mike Paradis to contact Lakeshore for the cost for additional dumpsters and report back to the Board.

ELECTED OFFICIALS AND DEPARTMENT HEADS: Present were the following: Treasurer Connie Kesler, Chief Deputy Christy Wilson, UnderSheriff Richard Borger and County Agent Shanna Hamilton. Ginger Getusky and Assessor Karen Hatfield joined the meeting at 9:50am.

Work Comp/Safety Training: Marty Andersen from the State Insurance Fund will perform training for all employees. The Clerk presented the date of Wednesday, January 18, 2012 and stated per the Board of Commissioners the training is mandatory for all employees. The training session will last one hour. Treasurer Connie Kesler asked for two training sessions to allow all employees to attend.

Harassment and Public Record Information Training: Jim McNall from ICRMP will perform training on the same day in the afternoon. Two training sessions will be held for this training.

Clerk Sherry Ward will confirm the dates and send out information to all elected officials and department heads.

Air Conditioner in the Computer Room: Clerk Sherry Ward informed the attendees that Tim Cameron is doing some troubleshooting with the air conditioner. Tim Cameron needs to be contacted for any future problems.

IT Meeting: Treasurer Connie Kesler reported the IT Committee is working with Miicor on a solution to the inconsistencies with the current backup system. Ginger Getusky stated that a new offsite backup system called Baracuda is the most favorable at this time.

Fire Alarm System: UnderSheriff Richard Borger reported the Fire Alarm System has a short and Electrician Justin Getusky is looking into the matter. UnderSheriff Borger also reported some of the lighting fixtures are found to be scorched from the physical heat.

Property Tax Issue: Assessor Karen Hatfield discussed a letter received from a taxpayer. The taxpayer requests the county to reinstate an agriculture tax exemption, which was mistakenly not applied for in a timely manner. After review of the issue, the Board chose not to take any action on the issue. A letter will be sent to the taxpayer regarding the agriculture exemption.

ROAD & BRIDGE: Present are Road Supervisor Tom Glenn and Engineer Trevor Howard.

December 12, 2011 – Road & Bridge Continued:

Flood Matters: Payment requests, Trevor and other road matters, annual bridge inspection.

Bear Creek/Wildhorse Bridge DSR: Trevor Howard stated the contractor asked for an additional amount of \$11,000.00 for additional work that was done. The last payment totaled \$49,179.56. Trevor stated the 26 days of delay were a costly factor to the contractor and should be considered in the decision. After some discussion, Commissioner Mike Paradis made a motion to approve the additional costs. The motion was seconded by Commissioner Joe Holmes and carried unanimously. Trevor Howard reminded the Board of the county's obligation for the 6 inches minus gravel and additional share in mobilization costs.

Public Highway Discretionary Fund: Trevor Howard will submit an application on the county's behalf. The cost for the county will be approximately \$1,500.00.

Annual Bridge Inspection: Commissioner Joe Holmes reported the same issues from last year need to be addressed this year. The report was given to Tom Glenn for review.

SHERIFF MATTERS: Present are the following: UnderSheriff Richard Borger, Celeste Zielinski and Ryan Zollman.

Annual City of New Meadows Agreement: UnderSheriff Richard Borger stated the City of New Meadows will be reviewing the agreement this month.

Caveo Services: Neal Timmerman with Caveo Services submitted a proposal for replacement of the control panel/jail locks and camera. The monthly cost would be \$6,221.13, which equates to \$74,653.00 per year. The Board would like to receive additional information and have the Prosecutor review the proposal. Clerk Sherry Ward questioned how the work would be funded.

CAI Software Agreement: The Board asked about the situation with the CAI software agreement. The UnderSheriff stated the new software is up and running. They are still discussing the charge of \$1,500.00 by CAI for the read-only data.

SNOW PLOWING: Present are Road Supervisor Tom Glenn, Sue Lambert. Sue Lambert came before the Board to ask if the county could keep the snow berm plowed away from her driveway. Tom Glenn stated he will ensure that the berm is taken care of.

WEED MATTERS: Present were Weed Supervisor Dave Klaw and Chris Friend. Dave Klaw presented the Annual Cost Share Agreement with the State of Idaho. The amount for the Fiscal Year 2011-2012 is for \$52,000.00. Commissioner Mike Paradis made a motion to approve the agreement. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

Pay Increase: Weed Supervisor Dave Klaw informed the Board that he would like to train Dave Herold as his assistant to replace Chris Friend's position. Dave Klaw would like to increase Dave Herold's pay from \$10.04 to \$12.40 per hour. The Board suggested the discussion to continue next week.

COTTONWOOD ROAD: Prosecutor Myron Gabbert came before the Board to give an update on the matter. Deputy Prosecutor Richard Roats will be monitoring the issue.

ALTMAN PROPERTY CONFISCATION: Commissioner Mike Paradis requested an update on the confiscation of the property and stated that the county is paying for the maintenance of the property. Prosecutor Myron Gabbert stated the property consists of a mobile home and 6.5 acres with other outbuildings. He worked with Don Horton to allow a portion of the property to stay with the Altmans', the other 6.5 acres will be sold and the money from the sale will be transferred into the Sheriff's Drug Fund. The Clerk asked if the property has been insured. The Prosecutor responded that the Sheriff had taken care of the matter.

December 12, 2011 – Continued:

EXECUTIVE SESSION: Commissioner Joe Holmes made a motion to move into Executive Session pursuant to IC67-2345(d) to discuss Indigent matters. The motion was seconded by Commissioner Mike Paradis and carried unanimously. A roll call vote was made with Commissioner Mike Paradis, aye, Commissioner Joe Holmes aye, and Chairman Bill Brown, aye. Commissioner Mike Paradis made a motion to move out of Executive Session and resume the regular meeting. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

Indigent Claims: Medical claims 2011-66, 2011-69 and 2011-70 and a lien for claim 2011-70 were reviewed. Commissioner Joe Holmes made a motion to approve the listed claims and sign the lien. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

LIQUOR LICENSE RENEWAL: Applications for Turning Point Chevron, L&S Grocery and Hartland Inn were reviewed. Commissioner Mike Paradis made a motion to approve the liquor licenses. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

KING PINE ESTATES – CUL DE SAC: A deed was prepared by Prosecutor Myron Gabbert. Commissioner Mike Paradis made a motion to approve and sign the deed to the successful bidder of the tax deed property, taking it from county ownership to private ownership. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

CANCELLATION OF TAXES: The Board reviewed tax cancellations for parcel RP15N01W174201 (formerly the Rianda property) in the amount of \$5.42 and MHA25CT120011 (Bob Bergen) in the amount of \$361.18. Commissioner Joe Holmes made a motion to approve the cancellations as presented. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

IDAHO POWER LETTER: Idaho Power notified Adams County that they view the Adams County Biomass project as cancelled. Reason being is they had not received any correspondence by the county on the matter. Chairman Bill Brown stated that Pete Johnston is drafting a letter to Idaho Power in response.

RAC/SENIOR FIREWOOD PROGRAM: A letter was prepared notifying the Forest Service that no county employees were used to acquire wood. Commissioner Mike Paradis made a motion to approve and sign the letter. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

CHANGES IN LOCAL LANDING USE PLANNING ACT: The Board directed the Clerk to send the Planning and Zoning Administrator Don Horton a copy of the letter to act on any changes, which need to be made to either the comprehensive plan or ordinances.

REEZ GRANT: After review of the amendment, Commissioner Joe Holmes made a motion to approve and sign the amendment. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

CLAIMS: The claims were presented by the Clerk's office for review and approval. After review of the claims in the amount of \$103,413.00 by Commissioner Mike Paradis, he made a motion to approve the claims as presented. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

JUVENILE JUSTICE REPORT: The annual report was presented for review. After review, Commissioner Joe Holmes made a motion to approve and sign the annual report. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

DUPLICATE CHECK FOR ALLTEL: The AllTel company has lost a check written by the county. A duplicate check was issued and Commissioner Mike Paradis made a

December 12, 2011 Duplicate Check for AllTel – Continued:

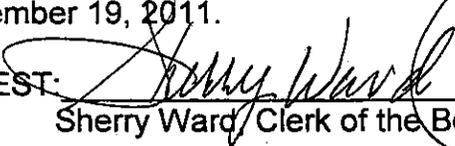
motion to approve the duplicate check #2011-3139 for \$195.13. The Treasurer's office issued a stop payment on the initial check. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

OLD COURTHOUSE GRANT: After review of the change order and request for payment of \$1,484.00, Commissioner Joe Holmes made a motion to approve and sign the order and request. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

JUNIOR COLLEGE: A Certificate of Residency was received from CJ Zielinski. The residency was verified by the Clerk's office. After review of the certificate, Commissioner Mike Paradis made a motion to approve and sign the certificate. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

With no further business to come before the Board, the Board recessed until Monday, December 19, 2011.

ATTEST:


Sherry Ward, Clerk of the Board


Bill Brown, Chairman of the Board

December 19, 2011

The Board of County Commissioners met this day with the following persons present: Commissioner Mike Paradis, Commissioner Joe Holmes, and Clerk Sherry Ward. Chairman Bill Brown arrived late.

Commissioner Mike Paradis opened the Commissioner meeting at 9:25am.

Present: Walt Okamoto and Lyle Sall.

AMENDMENTS TO AGENDA: Certificate of Residency (Maroe), Support Letter/Grant/Melanie Vining, Road and Bridge Annual Report. Commissioner Mike Paradis made a motion to amend the agenda for the above listed items. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

LAKESHORE AGREEMENT: After some additional discussion, Commissioner Mike Paradis made a motion to approve and sign the agreement. The motion was seconded by Commissioner Joe Holmes and passed unanimously.

MINUTES: The minutes of the December 12, 2011 meeting were reviewed by the Board. Commissioner Joe Holmes made a motion to approve the minutes. The motion was seconded by Commissioner Mike Paradis and passed unanimously.

LIQUOR LICENSE RENEWAL: Applications for Ace Saloon, Alpine Store and Council Fuel and Food were reviewed. Commissioner Joe Holmes made a motion to approve the liquor licenses for renewal. The motion was seconded by Commissioner Mike Paradis and passed unanimously.

CANCELLATION OF TAXES: The Assessor's Department is requesting cancellation of property taxes as follows:

Robert B. Hilton: Parcel #RPC00000108510A due to a casualty loss/house fire in the amount of \$346.26 and a refund for \$33.46. After review, Commissioner Joe Holmes made a motion to approve the cancellation and refund for the listed amounts. The motion was seconded by Commissioner Mike Paradis and passed unanimously.

Goose Creek Trailer Court/Penny Dryer: Present are Treasurer Connie Kesler and Penny Dryer. Mrs. Dryer stated that she and her husband are receiving the trailer court

December 19, 2011 – Cancellation of Taxes Continued:

back from the individual who purchased it two years ago. Three of the mobile homes are not in livable condition and they would like a reduction in taxes, if at all possible. The Board agreed to a cancellation of solid waste fees for the three non-livable mobile homes and agreed to monthly payments to pay the back taxes. Commissioner Joe Holmes made a motion to approve and sign the cancellation of solid waste fees and monthly tax payments. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

COUNTY EXTENSION AGENT – MONTHLY DISCUSSION: Present is Extension Agent Shanna Hamilton. Mrs. Hamilton requested Executive Session to discuss personal matters. Commissioner Mike Paradis made a motion to move into Executive Session pursuant to IC67-2345(d). The motion was seconded by Chairman Bill Brown and carried unanimously. A roll call vote was made with Chairman Bill Brown, aye and Commissioner Mike Paradis, aye. The commission was moved out of Executive Session and no action was taken.

CANCELLATION OF TAXES – FRITZ PROPERTY: Present is Assessor Karen Hatfield. The Assessor's Office noticed errors in the assessment of the property. The cancellation request is for a tax amount of \$1,238.64. After review and discussion with the Assessor, Commissioner Mike Paradis made a motion to approve the tax cancellation. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

ROAD & BRIDGE: Present is Road Supervisor Tom Glenn. Tom reported the flashing on the courthouse sidewalk cover is installed.

PACKER JOHN PARK: A letter was received from Jean Schultz regarding the disrepair of the Packer John Park. The Board directed Chairman Bill Brown to speak with Mrs. Schultz regarding improvements and grants for the park.

LAND USE PLANNING ACT LETTER: The letter was sent to the Building Inspector Don Horton for review. The letter was tabled for a later discussion.

SHERIFF MATTERS: Present are the following: Sheriff Rich Green, UnderSheriff Richard Borger, Celeste Zielinski, Ryan Zollman and Steve Ogden.

Annual City of New Meadows Agreement: The review of the agreement is on the City of New Meadow's agenda for this month.

Deputy Work Hours: Commissioner Bill Brown asked Ryan Zollman how the work hours were arranged, because people are asking the county about the number of deputies working. Ryan Zollman explained the day shift comes on from 6:00am to 7:00pm (12 hour shift). The swing shift will come on starting at 2:00pm to purposely overlap for the timeframe when most of their calls come in.

Fire Alarm System: UnderSheriff Richard Borger stated the system is back up and running. It was determined that a bad connection on a smoke detector was the source of the problem.

ELECTED OFFICIALS: Present were the following: Assessor Karen Hatfield, Sheriff Rich Green, UnderSheriff Richard Borger and Weed Supervisor Dave Klaw.

Meeting Date Scheduling: The next Board Meeting will be held on Tuesday, Jan 3rd, 2012.

Safety and ICRMP Training: Clerk Sherry Ward gave another update on the upcoming training scheduled for Wednesday, January 18, 2012. She reiterated the importance of the attendance of Road and Bridge and Sheriff Office personnel.

December 19, 2011 – Elected Officials Continued:

Personnel Policy: Assessor Karen Hatfield suggested the personnel policy to be changed to allow for employment applications to be kept active for one year. Clerk Sherry Ward stated there are some changes to the handbook in relation to FMLA and days an employee can take off work.

Remote Access: Assessor Karen Hatfield would like the county to allow remote access to title companies. There would be an agreement and cost associated with the access. The Board decided to discuss the matter further in future meetings.

WEED MATTERS: Weed Supervisor Dave Klaw brought forth detailed information stating the Weed Budget can allow for a pay increase to Dave Herald. Dave Klaw would like to promote Dave Herald to Assistant Supervisor, and the rate of pay would be increased from \$10.04(1D) to \$12.06(3E). After review, Commissioner Joe Holmes made a motion to approve and allow for the wage increase. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

INTERIM CLAIMS: After review of the interim claims and Justice Fund claims, Commissioner Joe Holmes made a motion to approve the interim claims totaling \$19,569.13 and Justice Fund claims totaling \$18,975.32. The motion was seconded by Commissioner Mike Paradis and carried unanimously.

ANNUAL ROAD AND BRIDGE STREET REPORT: After review of the report, Commissioner Mike Paradis made a motion to approve and sign the report. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

IDAHO POWER RESPONSE LETTER: Pete Johnston will be preparing a response letter to Idaho Power.

LEGION HALL AGREEMENT: The Board reviewed the proposed new agreement with Julie Wilson. Commissioner Mike Paradis asked that a modification be done to the agreement and presented in the next Board meeting for approval.

FRITZ PROPERTY – LAND ASSESSMENT: Present are Richard and Pam Fritz, Assessor Karen Hatfield and Deputy Assessor Robin James. Richard Fritz presented a map and discussed in great detail that his land has no value. Commissioner Mike Paradis stated if the land is being grazed, a copy of the agreement between the land owner and the animal owner will need to be presented for a valid agriculture exemption. No changes were made to the land assessment value.

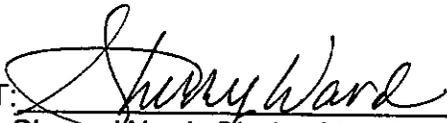
CERTIFICATE OF RESIDENCY: A Certificate of Residency was received from Lori Ann Maroe. The residency was verified by the Clerk's office. After review of the certificate, Commissioner Mike Paradis made a motion to approve and sign the certificate. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

SUPPORT LETTER FOR GRANT: The Commissioners had a letter prepared to support a grant for Council High School teachers, Jody Cook and Melanie Vining. They are trying to purchase recycling bins and implement an education outreach program to promote recycling in Council and its surrounding areas. After discussion, Commissioner Mike Paradis made a motion to approve and sign the support letter. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

BOAT DOCS GRANT: The Board prepared a support letter to help apply for a grant through the Idaho Department of Parks and Recreation for new boats docs for both, the Lost Valley Reservoir and Ben Ross Reservoir. Commissioner Mike Paradis made a motion to approve and sign the support letter. The motion was seconded by Commissioner Joe Holmes and carried unanimously.

With no further business to come before the Board, the Board recessed until Tuesday, January 3, 2012.

ATTEST:



Sherry Ward, Clerk of the Board



Bill Brown, Chairman of the Board

